

GDPR

General Data Protection Regulation

From 25th May 2018

GDPR is an EU regulation to improve security standards across Europe and to introduce much-needed control over companies and organisations holding personal data, and to enforce their deletion where the person requests it (the “right to be forgotten”).

Companies and organisations that hold “Personal” data must get the permission – and retrospectively – from the member of the public to hold this data. Hence all those emails from many companies.

What does this mean for Neighbourhood Watch Co-ordinators?

- Co-ordinators are exempt from needing to get retrospective permission from Watch members (this exemption has come from the Information Commissioner’s Office – the controlling government body)
- From 25th May new co-ordinators will have to fill in a form before being approved
 - Registration remains “unapproved” until the signed form is returned
 - Only basic details (name, address, email, phone, etc) needed
- From 25th May, co-ordinators will need to get new Watch members to fill in a form
 - Only for those people whose details are held solely for NhW purposes
 - Co-ordinators are just asking neighbour’s permission to hold basic details for NhW purposes
- Co-ordinators can only ever use the contact details for NhW purposes
- Co-ordinators need to hold the neighbour’s details safe and secure, and manage it intelligently
- Co-ordinators should use the opportunity to review their Watch membership and verify details with existing members.

Note that details of neighbours, friends and family, whose details are held at a personal level, and not just for NhW purposes, do not come under GDPR regulations – just those members of a Watch who details are held solely for NHW purposes.

The above also applies to Residents’ Associations, according to information passed to the UK NhW organisation, but data managers of RAs should clarify this with the ico.

<https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/>

Use the form on the next page for obtaining the details, and permission, of new members of a Watch.

It is suggested that the co-ordinator fill in most of the form first and then send (or hand it) to the new member of the Watch for them to complete the personal details and the declaration. Member then returns it duly completed and the co-ordinator keeps the forms together in a safe place.

Surrey Neighbourhood Watch



Watch Member Form

Thank you for becoming a member of a Neighbourhood Watch. Your co-ordinator needs to be able to communicate with you for Neighbourhood Watch purposes and needs your written permission to hold your name, address and contact details. Please complete and return the form to:

A scan or a clear digital image of the completed form is acceptable.

Watch information

Scheme name	
Lead Co-ordinator Name	
Lead Co-ordinator contact details	

Personal Information

Title	
Name	
Address	
Telephone number	
Mobile number	
Email address	

Declaration (please tick boxes)

<input type="checkbox"/>	I agree to the details on this form to be used by the Watch co-ordinator for contacting me with regards to Neighbourhood Watch communications
Signed:	Date:

If, in the future, you wish to update the details you have given above or have your data removed from Neighbourhood Watch records please contact your co-ordinator.